



VACANCY

REFERENCE NR	:	VAC05801
JOB TITLE	:	Senior Manager Procurement: Government ICT
JOB LEVEL	:	D4
SALARY	:	R 669,832.12 - R1,116, 386.86
REPORT TO	:	Head of Department: Basic Sourcing
DIVISION	:	Supply Chain Management
DEPT	:	Tactical Sourcing
LOCATION	:	SITA Erasmuskloof, Pretoria
POSITION STATUS	:	Fixed Term contract- 2 years (Internal/External)

Purpose of the job

To facilitate and manage basic sourcing strategies through effective sourcing methodologies for both ICT Security and Non-ICT Security clusters for the Government ICT projects and services in order improve the returns while promoting delivery targets, reduce risk and rationalise customer spending.

Key Responsibility Areas

Develop and implement basic sourcing strategies, processes, procedures, and tools that will enable basic sourcing best practices;
Manage, execute and report sourcing strategies, processes and activities for identified basic commodities for government security and non-security clusters in order to achieve business operational efficiencies;
Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations;
Manage human resources in order to ensure the efficient operation of the business unit;
Develop, submit and provide quality assurance for submissions required within the basic sourcing function;
Manage, monitor, analyse and report on basic sourcing related risks, exposures and trends; and
Drive the execution of strategies for the promotion of transformation agenda (B-BBEE, SMME, Local content, equity/ownership, industrialisation/manufacturing, skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector.

Qualifications and Experience

Minimum: Bachelor's degree: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law; or NQF Equivalent. Registration with a Procurement and Supply Chain Management professional body e.g. MCIPS and/or a Masters degree will serve as an added advantage

Experience: 8 Years in Procurement and/or Supply Chain Management of which a minimum of 4 years must have been in a Management role; 2 years' experience in Public Sector Procurement with exposure to the following would be an added advantage:

- Public Finance Management Act
- Preferential Procurement Policy Framework Act
- Broad Based Black Economic Empowerment Codes and Regulations
- Treasury Regulations

Technical Competencies Description

Knowledge of: Procurement and supply chain best practices; SCM/Procurement processes, procedures and transaction systems; Knowledge and market understanding of the ICT environment; Basic Sourcing with emphasis on quick turnaround for Lines of Business; Strategy development and implementation; Facilitation of supplier negotiations; Financial management and cost analysis; Supply Value Chain analysis; Risk management; Legal aspects for Procurement and; Stakeholder management.

Skills: Planning and organising; Financial management; Project management; Integrated change and transformation management; Interpersonal skills; Co-ordination of cross-functional teams (CFTs); Total Cost of Ownership analysis; Strong analytical skills; Problem solving skills; Development of KPI's for suppliers; Savings tracking and reporting; Business acumen.

Other Special Requirements

The incumbent will be required to undertake travelling to SITA offices country-wide, client sites and suppliers offices.

How to apply

Kindly send your CV to Sophia.recruitment@sita.co.za

Closing Date: 05 September 2019

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.